**Niagara Orleans Regional Land Improvement Corporation (NORLIC)**

**Meeting Minutes – Wednesday, October 17, 2018**

A meeting of the Niagara Orleans Regional Land Improvement Council was held at 1:00 pm on 10/17/18 at 59 Park Ave. Lockport, NY. Those in attendance were:

**Board of Directors:**

Richard Updegrove- Chairman Lynn Johnson- board member- (Orleans Co.) via conf.

Brian Smith- Vice Chairman Rob DePaolo- board member- (N. Tonawanda)

Tom DeSantis- Secretary Michael Casale – board member- (Niagara County)

**Officers:**

Andrea Klyczek- President

Amy Fisk- Treasurer

**Others in Attendance:**

Chuck Nesbitt- Orleans County Executive, via conf.

Tom Burgasser-Niagara County Attorney

**Business:**

1. **Welcome Remarks – President Andrea Klyczek:**
   * Ms. Klyczek welcomed attendees.
2. **Meeting Minutes:** 
   * A motion to approve the minutes from the July 26th 2018 NORLIC meeting as submitted by Andrea Klyczek. A motion was made by Mike Casale, Tom DeSantis seconded the motion, Ayes, 6. Noes, 0. Motion Passed.
3. **Procurement Policy:**

* Ms. Klyczek presented a procurement policy to the board for approval. Mr. DeSantis suggested the addition of language that calls for at least 3 bids. With that edit, Mr. DeSantis made a motion to accept the policy; Mr. Smith seconded the motion, Ayes, 6. Noes, 0. Motion Passed.

1. **250 Miller Ave.:**

* Ms. Klyczek presented the applicants to the board. The board agreed to accept the application submitted by Mr. Saraceno. Mr. DeSantis made a motion to accept the application, the motion was seconded by Mr. Smith, Ayes, 6. Noes, 0.

1. **429 Roger Ave.:**

* After reviewing the estimates for repairs at Roger Ave, the board decided that we needed additional estimates and to take action at the next board meeting. No action was taken.

1. **Treasurers Report:**

* Ms. Fisk presented the treasurers report.

1. **Adjournment:**

* A motion to adjourn was made by Mr. Smith, seconded by Mr. Casale. Ayes, 6. Noes, 0. Motion passed.

Next meeting – TBD.

*Minutes respectively submitted by: Andrea Klyczek*